

Transfer Guide

Associate of Applied Science to Bachelor of Business Administration

The following is presented as a transfer guide between Joliet Junior College (JJC) and Olivet Nazarene University (ONU) for the Business Administration degree program based on the current catalogs of both schools. The student would receive an Associate of Applied Science (AAS) degree from JJC and a Bachelor of Science (BS) degree in Business Administration from ONU.

I. Transferable Credits from the General Education Core Curriculum (15 Credit Hours)**

Area 1: Communication (3-9 hours)

ENG 101 Rhetoric	ENGL 109 College Writing I (3)
ENG 102 Rhetoric	ENGL 210 College Writing II (3)
COMM 101 Prin. of Speech	COMM 105 Fund. of Speech (3)

Area 2: Social & Behavioral Sciences (3-6 hours)

HIST-105 or HIST-106 History Civilization I or II HIST-200 Western Civilization (3)

Area 3: Humanities, Fine Arts, & Literature (3-6 hours) Select 3 hours from TWO different areas:

Fine Arts

ART 109 Introduction to the Visual Arts	ART 100 AND MULT 100 (3)
MUS 101 Explore Music Literature	MULT 100 Music Appreciation (3)

Literature

ENG 107, ENG 108, ENG 201, ENG 202, ENG 204 LIT 105 Literature Appreciation (3)

Philosophy

PHIL 101 Intro to Philosophy	PHIL 201 Intro to Philosophy
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Modern Language

SPAN 104 Spanish II	SPAN 212 Intermediate Spanish II
FRCH 104 Intermediate French II	FREN 212 Intermediate French II

Area 4: Mathematics/Sciences (3-11 hours)



MATH 153 Finite Mathematics **OR** MATH 117 Finite Math **OR** MATH 147 Calculus I
MATH 170 Calc/Analytics Geom I

Select one general physical science and one general biological science class. One class must have a lab.

General Physical Science Course (3-5 hours)**

General Biological Science Course (3-4 hours)**

II: Area of Concentration (45 credit hours)

ACCY 101	Accounting I (meets ACCT 110) (3)
ACCY 102	Accounting II (meets ACCT 111) (3)
BLAW 101	Business Law I (meets BSNS 351) (3)
BLAW 102	Business Law II (meets BSNS 352) (3)
BUS 101	Intro to Business (meets BUS Lower Level) (3)
BUS 111	Princ. of Bus. Communications (meets BUS Lower Level) (3)
ECON 103	Princ. of Economics I (meets ECON 110) (3)
ECON 104	Princ. of Economics II (meets ECON 110) (3)
FIN 201	Princ. of Corporation Finance (meets BUS Lower Level) (3)
MGMT 101	Princ. of Management (meets BSNS 160) (3)
MKTG 101	Princ. of Marketing (meets BSNS 253) (3)

Major Core Electives: Select 10 Credit Hours from the following:

ACCY 107	Income Tax Accounting (meets ACCT 365) (3)
ACCY 108	Intro to Quickbooks (non-transferrable)
ACCY 209	Cost Accounting (meets ACCT 357) (3)
ACCY 270	Intermediate Accounting I (meets ACCT 255) (3)
ACCY 271	Intermediate Accounting II (meets ACCT 256) (3)
BLAW 240	Intro to Cyber Law (meets COMP 334) (3)
BUS 110	Princ. of Customer Service (meets BUS Lower Level) (3)
BUS 111	Princ. of Business Communications (meets BUS Lower Level) (3)
BUS 205	Business Statistics (meets BSNS 241) (3)
BUS 210	Business Internship Prep (non-transferrable)
BUS 211	Business Internship (non-transferrable)
BUS 214	International Business (meets BUS Lower Level) (3)
BUS 299	Special Topics in Business (non-transferrable)
CIS 122	Comp. Inform. Systems (meets BUS Lower Level) (3)
FIN 100	Personal Finance (meets BSNS 302) (3)
HOSP 120	Exploring the Hospitality Ind. (meets FACS Lower Level) (3)

HOSP 252	Organizational Behavior in Hosp. Ind. (non-transferrable)
MGMT 102	Human Relations (meets BUS Lower Level) (3)
MGMT 202	Human Resources Manage. (meets BSNS 368) (3)
MGMT 220	Entrep. & Small Bus. Manage. (meets BSNS 450) (3)
MGMT 299	Special Topics in Management (non-transferrable)
MKTG 200	Social Media Marketing (meets BSNS-LLEL)
MKTG 205	Professional Sales (meets BUS Lower Level) (3)
MKTG 210	Princ. of Advertising (meets BSNS 457) (3)

**Refer to the JJC AAS guidelines for a list of course choices in the general education area.

Required A.A.S. Degree Program Total: 60 Credit Hours

Students may transfer in a maximum of 82 credit hours from a 2yr/Community College.

III: Taken at Olivet Nazarene University (min. 60 Credit Hours)

BLIT 210	Christian Scriptures (3)
CMIN 310	Christian Formation (3)
BSNS 171	Bus. Computer Apps/Comm. (meets JJC CIS 124) (3)
BSNS 367	Organizational Behavior (3)
BSNS 403/503	Manage. Info. Systems (meets JJC CIS 240) (3)
BSNS 490/590	Business Policy & Strategy (3)
BSNS 497/597	Leadership & Bus. Ethics (3)
BSNS 489/589	Internship (0-4)
Int. Cult.	International Culture approved course (3-4) (see below)
Can be met with a Foreign Language Study Course or approved intercultural course:	
FREN 101 and FREN 102	Elem. French I & II (meets JJC FRCH 101 and FRCH 102)
SPAN 111 and SPAN 112	Elem. Spanish I & II (meets SPAN 101 and SPAN 102)

AND COMPLETION OF ONE CONCENTRATION

Management Concentration (Select 4 courses and at least 3 need to be from BSNS/ECON)

BSNS 271	Bus. Comp./Mgmt Support (3)
BSNS 315	Federal Seminar (3)
BSNS 325	Event Planning (3)
BSNS 368	Human Resource Manage. (meets JJC MGMT 202) (3)
BSNS 444	Corporate Finance (3)

BSNS 450	Entrep. & Small Bus. Mgmt. (meets JJC MGMT 220) (3)
BSNS 480	Enterprise Resource Planning I (3)
BSNS 481	Enterprise Resource Planning II (3)
BSNS 485 & 486	Enactus I & II (4)
BSNS 496	Financial Planning Capstone (3)
ECON 311	Intermediate Economics (3)
FACS 455	Food Systems Management (3)
PSYC 324	Industrial/ Organiz. Psych. (meets JJC PSYC 206) (3)

Philanthropy and Not-for-Profit Concentration

BSNS 385	Fund. Networking/Comm Eng (3)
BSNS 368	Human Resource Manag. (meets JJC MGMT 202) (3)
BSNS 482	Business as a Mission (3)
BSNS 485 & 486	Enactus I & II (4)

Public Administration Concentration

BSNS 368	Human Resource Manage. (meets JJC MGMT 202) (3)
BSNS 478	Adv. HR for Profit/Non-Profit Organizations (3)
ECON 345	Econ. Of the Public Sector (meets JJC ECON 230) (3)
BSNS 485/486 OR BSNS 315	Enactus I & Enactus II (3-4) OR Fed. Sem. (3)

Human Resource Management Concentration

BSNS 368	Human Resource Manage. (meets JJC MGMT 202) (3)
BSNS 478	Adv. HR for Profit/Non-Profit Organizations (3)
Select TWO :	
COMM 352 OR ENGL 311 OR PSYC 324	Training & Develop. OR Business Comm/Tech Writing OR Industrial/Organiz. Psych. (meets JJC PSYC 206) (3)

Operations Management Concentration

BSNS 480	Enterprise Resource Planning I (3)
BSNS 481	Enterprise Resource Planning II (3)
ENGR 381	Operations Management (3)
ENGR 403	Engineering Economics (3)

Healthcare Management Concentration

BSNS 368	Human Resource Manage. (meets JJC MGMT 202) (3)
BSNS 415	Healthcare Quality Control Six Sigma (3)
BSNS 416	Healthcare Lean Process Impv. (3)
BSNS 478	Adv. HR for Profit/Non-Profit Organizations (3)

Olivet Nazarene University Graduation Requirements

- Minimum credit hours required for B.S. Degree: min. 120 credit hours
- A minimum grade point average of 2.0 (“C”) required.
- A minimum *institutional* grade point average of 2.0 required in major(s)/minor(s).
- A minimum of 30 hours of credit in upper-division courses (numbered 300 or above) for bachelor’s degrees
- Completion of a major program of study as specified by the College, School, or Department to which the major belongs including:
 - All general Education courses
 - All major and supporting courses
- Lower-level courses may cover the same material as the ONU equivalent, but is taught at a lower level. It cannot be used to satisfy the Olivet requirement of 30 upper division hours (300-400 level courses).

For additional information:
Olivet Nazarene University
Office of Admissions
Tiffany Holohan
tmholohan@olivet.edu
815.928.5515

Joliet Junior College
Business Department